

2016

ACEC-SK Young Professional Award Guidelines



ASSOCIATION OF CONSULTING
ENGINEERING COMPANIES | SK

ACEC-SK Young Professional Award

Purpose

The purpose of the Young Professional Award is to recognize the achievements of a young professional who demonstrates excellence in: his/her field of expertise; the business of consulting engineering/geoscience; dedication to his/her consulting engineering/geoscience association and community; as well as increasing awareness of the value of young professionals in the Saskatchewan consulting engineering/geoscience industry.

Eligibility

The nominees must meet the following requirements:

- active in the consulting industry for not more than 10 years as of March 31 in the year of nomination
- employed at a ACEC-SK Member Firm at the time of their nomination
- must be in good standing with their professional association, contributes to the betterment and visibility of ACEC-SK
- demonstrates active participation and leadership in their community

Eligible candidates may be engineering/geoscience professionals or technologists.

Nomination Procedures

- Nominations will be received from member firms
- There is no limit to the number of nominations that may be submitted from any one firm.
- All unsuccessful candidates shall be re-submitted for the following two year's nominations provided the nominee still meets the eligibility criteria. If unselected after three years, he/she will be released from the list of nominees.

Submission Format

Submissions should include:

- completed Nomination Form with a current electronic head and shoulders photo attached (size 4"x6" jpg, 300-600 dpi)
- biography (not to exceed 6 pages) that identifies the accomplishments of the candidate in the areas of industry/ business, profession, community, and involvement with ACEC-SK.

Selection Criteria

The candidates will be evaluated in the following areas:

Profession (40% weighting)

- How does the candidate show commitment to excellence in his/her professional work?

Consulting Industry (40% weighting)

- Does the candidate possess good project management skills and complete work to the satisfaction of clients under approved scope, budget and schedule?
- Is the candidate involved in committees and/or leadership within ACEC-SK?

Community Involvement (20% weighting)

- Does the candidate perform any community services such as volunteering?

ACEC-SK Young Professional Award
2016 INTENT TO NOMINATE

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

Nominee's Relationship to Nominator: _____

Number of years known by Nominator: _____

The Nominee: does know that he/she is nominated for this award
 does not know that he/she is nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ E- mail: _____

Nominator's Signature: _____ Date: _____

Refer to **Official Nomination Form** (on the next page) and ensure all required documentation accompanies the Official Nomination by the due date.

Complete and return this Intent to Nominate form by April 29, 2016 to:

Email: events@acec-sk.ca Fax: 306.522.5325

or mail to

2016 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2

ACEC-SK Young Professional Award
2016 OFFICIAL NOMINATION FORM

Nominee's Full Name: _____

Nominee's Firm: _____

Nominee's Mailing Address: _____

Telephone: _____ Email: _____

Nominee's Current Position/Occupation: _____

Nominee's Professional Designation(s): _____

Nominee's Relationship to Nominator: _____

Number of years known by Nominator: _____

The Nominee: ___ does know that he/she is nominated for this award
___ does not know that he/she is nominated for this award
(please check one)

Nominator:

Nominator's Name: _____

Nominator's Firm: _____

Nominator's Address: _____

Telephone: _____ Email: _____

Nominator's Signature: _____ Date: _____

Attachments:

The appropriate requested documentation, references and photo are required no later than **May 16, 2016**.
The final decision as to the recipient of the YP Award will be made by the ACEC-SK Board of Directors.

References: (At least one reference must be from another firm or client organization)

- | | |
|------------------|--------------|
| 1. Name: _____ | Title: _____ |
| Telephone: _____ | Email: _____ |
| 2. Name: _____ | Title: _____ |
| Telephone: _____ | Email: _____ |

Return this completed form and all supporting documentation by May 16, 2016 to:

Email: events@acec-sk.ca Fax: 306.522.5325

or mail to:

2016 ACEC-SK Awards
Suite 12, 2010 7th Avenue, Regina SK S4R 1C2